

The Hampton Township Board

Regular Meeting Minutes

July 19, 2016 7:30pm

ATTENDANCE

Chair	Jim Sipe
Supervisor	Doug Wille
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Jim Sipe, Chair at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda. **Doug Wille made a motion to approve the consent agenda. Dan Peine seconded it. Motion carried.**

Township letters of information.

This is going to be moved to the end of the meeting so the Supervisors can go through electronic copies and mail in the folder while Chairman, Treasurer and Clerk sign checks. Jim Sipe asked that Molly Weber use good judgement and send correspondence to Supervisors and Chairman before the meeting and let them decide if it should go on the agenda.

PUBLIC COMMENT – none

Patricia Johnson – proposing a ground mount solar system was present. She passed out pamphlets and described what they are going to do. They are going to put in a 10.26 kW ground-mounted Solar PV system. There will be 36 SolarWorld 285 watt modules. 1 10.0 Solar Edge Inverter, and 1 – Zilla Ground-mount racking system, 8 feet deep by 60 foot long by 10 foot high. The expected production for the home is approximately 12,700 kWh per year. There is a DC optimizer – inverter that takes place of the element. It will have helical screws screwed into the ground. This will require:

1. Conditional use permit
2. Building permit – (often times Powerfully Green educates the inspector)
3. State permit for electrical

It is a 12 acre parcel. **Doug Wille made a motion to approve the recommendation of the Conditional Use Permit per the Planning Commission. Jim Sipe seconded it. Motion carried.** Conditional Use Permit for Patricia Johnson was approved.

Jim Sipe and Molly Weber signed the Conditional Use Permit. A copy was given to Patricia Johnson. Patricia Johnson is working with Steve Gagne (President) of Powerfully Green 612.206.5628

Gladys Motz – presented plans for a permit to build a shed to store tractors, garden tractor and RV in located at 8462 260th Street East, Randolph, MN 651.454.3165 John Leifeld measured and the setbacks were correct. It is a regular accessory building. **Jim Sipe made a motion to approve a 40x64 accessory building for the Motz at their property at 8462 260th Street East, Randolph, MN Doug Wille seconded it. Motion carried.** Gladys will call Benny Svien and either Randy or John Leifeld will contact Benny Svien.

NEW BUSINESS

Head Judge, Pat Ramel was in to discuss the upcoming Primary Election and to ask the Board to approve the list of election judges. **Jim Sipe made a motion to approve the following list of 9 election judges for the August Primary Election and the November General Election. Doug Wille seconded it. Motion carried.**

1. Tom Fliegel
2. Nolie Freeman
3. Lynette Harten
4. Judy Kimmes
5. Patricia Johnson

6. Cheri Lemons
7. Kathleen Ramel
8. Nancy Schumacher
9. Judith Wickhorst

ROAD REPORT

Need to chloride 260th aka: Gould Trail. Doug Wille is getting a lot of complaints. Doug mentioned cutting out the ruts (but it is chlorided from end to end so it might get dusty if mess with it). Otte's will grade it after it rains & cut it deep to fill the holes.

Brush Removal – Doug Wille talked about 3 referrals he had. Perry Collins is busy through August. Another guy said fall was a better time to do it. Bob Flom is the third referral. He charges \$150.00 per hour. He uses a mini excavator. **Doug Wille made a motion to hire Bob Flom for up to \$500.00 to remove brush. Jim Sipe seconded it. Motion carried.** Doug Wille will set up a time and invite the Board members to go see how Bob Flom does it.

Noxious Weeds – the guy Doug Wille talked to wants us to mow it in August, then come back and spray it in the fall which should kill it. It sounds like if the timing isn't just right it won't work. Doug will read up on the noxious weed thing to find out what our responsibility is since we are not sure of our responsibility. Doug will have more information for us at the August meeting.

School Bus Sign – Jason Otte will order a school bus sign and have it installed by Wendy Carpenter at 25990 Fischer Avenue. Doug Wille is researching the noxious weed question she had.

County 86 & 52 Emails – Molly Weber was instructed to continue to forward these informational project emails to the Town Board members and Leo Nicolai. Molly should keep hers in a file for 6 months then toss.

Otte's cut 20 cedars on Fischer and trimmed others.

Jason called Century Link twice about the Lewiston culvert situation. Doug Wille instructed him to be persistent.

Molly Weber was instructed to send another email to David Thao at Dakota County to get the outstanding chloride bill reimbursed to us for the chloride they agreed to pay.

Jason Dohmen had a question on us re-chloriding his road after traffic was diverted down his road for 7 hours after the fatal accident on July 18, 2016 on 56. The Town Board decided it will not be re-chlorided, that it should get better after it rains.

OLD BUSINESS

Revision of Zoning Ordinance – This will be tabled until the September meeting. We are going to formalize the ordinance and need to figure out how to get it from draft to final. We need to be happy with all the fees to get it finalized.

Administrative Policy – This will be tabled until the September meeting.

Building Lease Agreement – This should go on the August agenda. Janet Otte is still working on making the corrections.

Gilmer Contract/Septic Fee – Jim Sipe changed dates and fees on Darrel Gilmer's contract. **Doug Wille made a motion to contract Darrel Gilmer for another year as he has been. Dan Peine seconded it. Motion carried.** Jim Sipe and Molly Weber signed the contract. Molly will send a copy to Darrel. **Jim Sipe made a motion to change the Septic System Fee from \$400.00 back to \$350.00. Doug Wille seconded it. Motion carried.**

NEW BUSINESS CONTINUED (Went out of order for first topic)

Preference for Option How to Be Added to the Agenda – Town Board decided we would go with the easiest option on how to be added to the agenda which simply asks the requestor to send an email to the clerk - this is the quickest to implement and easiest to maintain, but data is only received via email again, and requestors can provide whatever information they would like. They must request to be on the agenda via email.

2016-2025 Vermillion Watershed Management Plan – this is the updated plan. We do not need a printed version. We just need to file it.

Kuntz Property Land Split – There was a lot with the Kuntz property with building sites and what not that we did not agree to. But there was one issue that we were okay with: there was a 2 foot portion that was kind of in the wrong property and they want to cut it off and give it to a different piece of property to fix that. It is a 2 foot strip Kuntz is giving up at no charge but it requires a property split that the Township has to approve. The County is asking that we give them a letter stating we approve the split giving up this 2 foot portion. There are 3 parcels there: Kuntz, Makadu, and Haugan. There is a strip between Makadu and Haugan that is still owned by Kuntz that is 2 foot wide that they want to cut it off and give it to Makadu. **Jim Sipe made a motion that we approve the parcel split which will resolve the 2 foot gap currently owned by Kuntz between the Makadu and Haugan properties and deeds the 2 foot strip to the Makadu. Doug Wille seconded it. Motion carried. Jim Sipe amended his motion that the Board authorizes it's Chair to send a letter to the County approving the property split for the 2 foot problem. Doug Wille seconded it. Motion carried.**

Jim Sipe will draft a letter and get it send off to Dakota County quickly.

New Affordable Housing – this is from the MET Council. We haven't built any affordable housing therefore no response is required.

Septic Grant Funds - let people know on website this is available through the end of the year. The contact would be Dakota County not the clerk. Jim Sipe recommended we put on the front page or make a link that is labeled INFORMATION. Put a simple note like the bottom half of the page that this is available and to contact Dee McDaniels. Give them enough information and let them know to talk to the County.

Doug Wille made a motion to approve signing of checks 5342 to 5348 and a motion to approve the claims list. Dan Peine seconded it. Motion carried. Checks were signed.

ADJOURNING OF MEETING

Doug Wille made a motion to adjourn the meeting at 9:24pm. Dan Peine seconded it. Motion carried.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

Date Signed: 8-18-18

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP TREASURER'S REPORT
JULY 2016 – August 16th Meeting

BEGINNING BALANCE: **\$257,758.81**

INCOME:

Dakota County – Tax Revenue	\$147,628.23
Dust Control	210.00
P. Johnson – Solar Panel Hearing	2,500.00
MN – MMB	2,372.00
Account Interest	77.34
TOTAL INCOME:	\$152,787.57

EXPENSES:

M. Weber – Clerk	\$1,483.71
CNS Solutions – Website	45.00
Kennedy & Graven – Legal	388.50
Janet Otte – July Rent	500.00
Otte Excavating – June Road Work	4,355.00
Envirotech Services – Dust Control	14,655.89
M. Weber – Misc. Supplies, Mileage	250.72
MN Revenue – 2 nd Qtr. Withholding	24.34
PERA – 2 nd Qtr.	1,118.29
IRS – 2 nd Qtr. Withholding	1,406.06
Century Link – Phone	86.93
TOTAL EXPENSES:	\$24,314.44

CHECKBOOK BALANCE: **\$386,231.94**

Checks Not In: \$50.00

Balance Per Statements 7/31/2016:

#2000004 \$104,964.12


ICS #902000004 \$281,317.82

ACCOUNTS TOTALS: \$386,281.94



Jim Sipe, Chair

08/16/2016



Leo Nicolai, Treasurer

08/16/2016